

 <p>PHILIPPINE HEART CENTER INCIDENT COMMAND POST</p>	Document Type	Document Code: POL-OED-ICP-054
		Effective Date: January 2022
	Document Title	Revision Number: 0
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	POLICY	
	UNVACCINATED PHC STAFF	

I. STATEMENT OF THE POLICY

This policy is created to ensure that all staff of Philippine Heart Center advocates safety during the COVID-19 pandemic.

II. OBJECTIVE

To create a safer environment for both staff and patients of Philippine Heart Center.

III. SCOPE

This policy applies to all unvaccinated staff Plantilla, Non-Plantilla and Visiting staff of Philippine Heart Center.

II. GENERAL STATEMENT

1. All staff are encouraged to avail the free COVID-19 vaccination in Philippine Heart Center as scheduled.
2. All staff shall wear appropriate Personal Protective Equipment inside the PHC premises.
3. All unvaccinated Plantilla staff of PHC may still report for duty but shall undergo every 2 weeks RT-PCR *testing (please refer to IATF Resolution 148-B)*. An official **negative** result of RT-PCR shall be presented and/or submitted to his/her immediate supervisor or designated safety officer.
4. The designated safety officer or the immediate supervisor shall be in charge of regularly checking the official RT-PCR result.
5. For Unvaccinated Visiting Staff
 - 5.1 Negative RT-PCR shall be presented to the designated Safety Officer or the Head of the Department prior to admitting patients and prior to engaging any other non-invasive activities involving PHC patients such as consultation, rounds etc.
 - 5.2 For invasive procedure such as surgical operation and CV lab procedures, unvaccinated visiting staff privileges to operate or perform invasive procedure shall be suspended. Any special cases shall be subjected for approval and endorsement of the Deputy Executive Director of Medical Services.
6. Items not covered shall be referred to Incident Command Post.